# Common Data Set 2015-2016 A. GENERAL INFORMATION

# **A1. Address Information**

Name of College or University:
Mailing Address:
City: Hays
KS 67601 USA
Street Address (if different):
City:
State: Zip: Country:
Main Phone Number: 785.628.4000
WWW Home Page Address: www.fhsu.edu
Admissions Phone Number: 785.628.3478
888.628.3478
Admissions Toll-free Number:  600 Park Street
Admissions Office Mailing Address:
City: Hays
State: KS Zip: 67601 Country: USA
Admissions Fax Number: 800.432.0248
http://www.fhsu.edu/admissions/
Admissions E-mail Address: If there is a separate URL for your school's online application, please specify:
If you have a mailing address other than the above to which applications should be sent, please provide:
<b>A2. Source of institutional control</b> (check one only)
A2. Source of institutional control (check one only)
Public
Private (nonprofit)
Proprietary
Tophemi
A3. Classify your undergraduate institution:
Coodynational callege
Coeducational conege
Men's college
Women's college
A4. Academic year calendar

□ <sub>4-1-4</sub>

Semester Semester

Quarter	Continuous
Trimester	Differs by program (describe):
Other (describe):	
A5. Degrees offered by your ins	titution
Certificate	Postbachelor's certificate
Diploma	Master's
Associate	Post-master's certificate
Transfer	☐ Doctoral degree–research/scholarship
Terminal	Doctoral degree– professional practice
Bachelor's	Doctoral degree– other
	B. ENROLLMENT AND PERSISTENCE
	<b>Women</b> Provide numbers of students for each of the following categories as of the s of October 15, 2015. Note: Report students formerly designated as "first professional" in

	FULL-TIME			PART-TIME		
	Men Women		Men	Women		
Undergraduates						
Degree-seeking, first-time freshmen	384	525		24	29	
Other first-year, degree- seeking	190	212		86	102	
All other degree-seeking	1690	2597		2092	3572	
Total degree-seeking	2264	3334		2202	3703	

All other undergraduates enrolled in credit courses

Total undergraduates	2315	3390	2292	3834
Graduate				
Degree-seeking, first-time	64	104	84	123
All other degree-seeking	154	256	485	826
All other graduates enrolled in credit courses	3	6	93	181
Total graduate	221	366	662	1130

Total all undergraduates:	
Total all graduate: 2,379	
GRAND TOTAL ALL STUDENTS:	14,210

**B2.** Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2015. Include international students only in the category "Nonresident aliens. "Complete the "Total Undergraduate" column only if you cannot provide data for the first two columns. Report as your institution reports to IPEDS: persons who are Hispanic should be reported only on the Hispanic line, not under any race, and persons who are non-Hispanic multi-racial should be reported only under "Two or more races."

	Degree-seeking First-time First year	Degree-seeking Undergraduates (include first- time first-year)	Total Undergraduates (both degree- and non-degree- seeking)
Nonresident aliens	19	3,279	3,330
Hispanic/Latino	100	791	816
Black or African American, non-Hispanic	39	416	423
White, non-Hispanic	749	6,520	6,738
American Indian or Alaska Native, non-Hispanic	6	48	49
Asian, non-Hispanic	6	110	120
Native Hawaiian or other Pacific Islander, non-Hispanic	0	17	17
Two or more races, non- Hispanic	33	234	244
Race and/or ethnicity unknown	10	88	94
Total	962	11,503	11,831

#### **Persistence**

B3. Number of degrees awarded by your institution from July 1, 2014, to June 30, 2015.

Certificate/diploma	
Associate degrees	106
Bachelor's degrees	2494
Postbachelor's certificates	
Master's degrees	597
Post-master's certificates	11
Doctoral degrees – research/scholarship	
Doctoral degrees – professional practice	
Doctoral degrees – other	
and glossary on the 2015 Web-based survey.	ected by the IPEDS Web-based Data Collection System's and definitions of data elements, see the IPEDS GRS instructions
For Bachelor's or Equivalent Programs	
Please provide data for the Fall 2009 cohort if available. It 2008 cohort.	f Fall 2009 cohort data are not available, provide data for the Fall
Fall 2009. Include in the cohort those who entered your in <b>B4.</b> Initial 2009 cohort of first-time, full-time bachelor's (or 784	equivalent) degree-seeking undergraduate students who entered in stitution during the summer term preceding Fall 2009.  or equivalent) degree-seeking undergraduate students; total all
students:	
	nd did not graduate for the following reasons: death, permanent of the federal government, or official church missions; total
<b>B6.</b> Final 2009 cohort, after adjusting for allowable exclus (Subtract question B5 from question B4)	sions: 778
<b>B7.</b> Of the initial 2009 cohort, how many completed the p	rogram in four years or less (by August 31, 2013):
<b>B8.</b> Of the initial 2009 cohort, how many completed the p	rogram in more than four years but in five years or less (after
August 31, 2013 and by August 31, 2014): 129	
<b>B9.</b> Of the initial 2009 cohort, how many completed the p 31, 2014 and by August 31, 2015):	rogram in more than five years but in six years or less (after August
<b>B10.</b> Total graduating within six years (sum of questions l	37, B8, and B9): 327
<b>B11.</b> Six-year graduation rate for 2009 cohort (question B	10 divided by question B6): 42.03 %

# Fall 2008 Cohort

Report for the cohort of full-time first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2008. Include in the cohort those who entered your institution during the summer term preceding Fall 2008.

<b>B4.</b> Initial 2008 cohort of first-time, full-time bachelor's (or equivalent) degree-seeking undergraduate students; total all students:
<b>B5.</b> Of the initial 2008 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total
allowable exclusions:
<b>B6.</b> Final 2008 cohort, after adjusting for allowable exclusions: (Subtract question B5 from question B4)
<b>B7.</b> Of the initial 2008 cohort, how many completed the program in four years or less (by August 31, 2012):
<b>B8.</b> Of the initial 2008 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2012 and by August 31, 2013):
<b>B9.</b> Of the initial 2008 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2013 and by August 31, 2014):
<b>B10.</b> Total graduating within six years (sum of questions B7, B8, and B9):
<b>B11.</b> Six-year graduation rate for 2008 cohort (question B10 divided by question B6): \\%
For Two-Year Institutions
Please provide data for the 2012 cohort if available. If 2012 cohort data are not available, provide data for the 2011 cohort.
2012 Cohort
B12. Initial 2012 cohort, total of first-time, full-time degree/certificate-seeking students:  B13. Of the initial 2012 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:
<b>B14.</b> Final 2012 cohort, after adjusting for allowable exclusions: (Subtract question B13 from question B12)
<b>B15.</b> Completers of programs of less than two years duration (total):
<b>B16.</b> Completers of programs of less than two years within 150 percent of normal time:
<b>B17.</b> Completers of programs of at least two but less than four years (total):
<b>B18.</b> Completers of programs of at least two but less than four years within 150 percent of normal time:

<b>B19.</b> Total transfers-out (within three years) to other institutions:
<b>B20.</b> Total transfers to two-year institutions:
<b>B21.</b> Total transfers to four-year institutions:
2011 Cohort
<b>B12.</b> Initial 2011 cohort, total of first-time, full-time degree/certificate-seeking students:
<b>B13.</b> Of the initial 2011 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:
and wadie exclusions.
<b>B14.</b> Final 2011 cohort, after adjusting for allowable exclusions: (Subtract question B13 from question B12)
<b>B15.</b> Completers of programs of less than two years duration (total):
<b>B16.</b> Completers of programs of less than two years within 150 percent of normal time:
<b>B17.</b> Completers of programs of at least two but less than four years (total):
<b>B18.</b> Completers of programs of at least two but less than four years within 150 percent of normal time:
<b>B19.</b> Total transfers-out (within three years) to other institutions:
<b>B20.</b> Total transfers to two-year institutions:
<b>B21.</b> Total transfers to four-year institutions:
Retention Rates Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in Fall 2014 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.
<b>B22.</b> For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in Fall 2014 (or the preceding summer term), what percentage was enrolled at your institution as of
the date your institution calculates its official enrollment in Fall 2015? \( \text{99} \) \( \text{99} \)

# C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

#### **Applications**

**C1. First-time, first-year (freshman) students:** Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in Fall 2015. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following

Total first-time, first-year (freshman) men w		1,021		
Total first-time, first-year (freshman) wome	n who applied	1,316		
Total first-time, first-year (freshman) men w	ho were admitted	857		
Total first-time, first-year (freshman) wome	n who were admitted	1150		
Total full-time, first-time, first-year (freshm	an) men who enrolled	384		
Total part-time first-time, first-year (freshmann)		24		
•				
		505		
Total full-time, first-time, first-year (freshm		525		
Total part-time first-time, first-year (freshma	an) women who enrolled	29		
C2. Freshman wait-listed students (students	nts who met admission req	uirements but v	whose final adm	ission was
contingent on space availability)				
Do you have a policy of placing students on	a waiting list?			<b>▼</b> N.
Do you have a policy of placing students on	_		Yes	▼ No
Do you have a policy of placing students on If yes, please answer the questions below f	_		Yes	▼ No
	_		Yes	▼ No
	or Fall 2015 admissions:		Yes	▼ No
If yes, please answer the questions below f	or Fall 2015 admissions:		Yes	▼ No
If yes, please answer the questions below for Number of qualified applicants offered a plant.	or Fall 2015 admissions:		Yes	▼ No
If yes, please answer the questions below for Number of qualified applicants offered a plan Number accepting a place on the waiting list Number of wait-listed students admitted	or Fall 2015 admissions:		Yes	▼ No
If yes, please answer the questions below for Number of qualified applicants offered a plan Number accepting a place on the waiting list	or Fall 2015 admissions:		Yes	▼ No
If yes, please answer the questions below for Number of qualified applicants offered a plan Number accepting a place on the waiting list Number of wait-listed students admitted	or Fall 2015 admissions:		Yes	▼ No
If yes, please answer the questions below for the Number of qualified applicants offered a place Number accepting a place on the waiting list Number of wait-listed students admitted  Is your waiting list ranked?  Yes	or Fall 2015 admissions:  ace on waiting list  t		Yes	No No
If yes, please answer the questions below for Number of qualified applicants offered a place Number accepting a place on the waiting list Number of wait-listed students admitted  Is your waiting list ranked?	or Fall 2015 admissions:  ace on waiting list  t		Yes	No No
If yes, please answer the questions below for the Number of qualified applicants offered a place Number accepting a place on the waiting list Number of wait-listed students admitted  Is your waiting list ranked?  Yes  If yes, do you release that information to students.	or Fall 2015 admissions:  ace on waiting list  t		Yes	No No
If yes, please answer the questions below for the Number of qualified applicants offered a place Number accepting a place on the waiting list Number of wait-listed students admitted  Is your waiting list ranked?  Yes  If yes, do you release that information to study.	or Fall 2015 admissions:  ace on waiting list  t  No  No		Yes	No No
If yes, please answer the questions below for the Number of qualified applicants offered a place Number accepting a place on the waiting list Number of wait-listed students admitted  Is your waiting list ranked?  Yes  If yes, do you release that information to students.	or Fall 2015 admissions:  ace on waiting list  t  No  No		Yes	No No
If yes, please answer the questions below for the Number of qualified applicants offered a plan Number accepting a place on the waiting list Number of wait-listed students admitted  Is your waiting list ranked?  Yes  If yes, do you release that information to study you release that information to school contains the property of the	or Fall 2015 admissions:  ace on waiting list  t  No  No		Yes	No No

actions: admission, non-admission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

# **Admission Requirements**

Require

Recommend

## C3. High school completion requirement

	11 1	<i>3 3</i>	U	•	•	C	C	U	
~	High school diploma is rec	uired and GI	ED is accept	ted					
	High school diploma is rec	uired and GI	ED is not ac	cepted					
	High school diploma or eq	uivalent is no	ot required						
C4.	. Does your institution req	uire or recoi	nmend a ge	eneral coll	ege-prepa	ratory progran	n for degr	ee-seeking	students?

Check the appropriate box to identify your high school completion requirement for degree-seeking entering students:

Neither require nor recommend

C5. Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

	Units Required	Units Recommended
Total academic units		14
English		4
Mathematics		3
Science		3
Of these, units that must be lab		N/A
Foreign language		N/A
Social studies		2
History		1
Academic electives		N/A
Computer Science		1
Visual/Performing Arts		N/A
Other (specify)		N/A

## **Basis for Selection**

**C6.** Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

Open admission policy as des							
selective admission for out-of							
selective admission to some p							
other (explain)							
	C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first-year degree-seeking (freshman) admission decisions.						
	Very Important	Important	Considered	Not Considered			
Academic							
Rigor of secondary school record			~				
Class rank			<b>v</b>				
Academic GPA			•				
Standardized Test Scores			•				
Application Essay							
Recommendation							
	Very Important	Important	Considered	Not Considered			
Nonacademic							
Interview							
Extracurricular activities							
Talent/ability							
Character/personal qualities							
First generation							
Alumni/ae relation							
Geographical residence							
State residency							

Religious affiliation/commitment					
Racial/ethnic status					
Volunteer work					
Work experience					
Level of applicant's interest					
SAT and ACT Policies					
<b>C8. Entrance exams</b> A. Does your institution make use	of SAT, ACT	, or SAT Subject Tes	t scores in <b>admiss</b> i	ion decisions for fire	st-time, first-year
degree-seeking applicants? Y If yes, place check marks in the ap 2017.		es below to reflect yo	ur institution's poli	icies for use in admi	ssion for <b>Fall</b>
		ADMISSION			
	Require	Recommend	Require for Some	Consider If Submitted	Not Used
SAT or ACT			~		
ACT only					
SAT only					
SAT and SAT Subject Tests or ACT					
SAT Subject Tests					
B. If your institution will make us Fall 2017, please indicate which (admissions process):  ACT with Writing required  ACT with Writing recomment of ACT with or without Writing  If your institution will make use of Fall 2017, please indicate which (admissions process):  SAT with Essay component of SAT with Es	ONE of the followed accepted of the SAT in a ONE of the followed accepted.	owing applies (regard	dless of whether th	e writing score will ear, degree-seeking	be used in the applicants for
SAT with or without Essay of C. Please indicate how your instit	component acc		▼ component: chec	k all that apply	
SAT essay ACT essay	and will use t		, component, ence	air aim uppry.	
For admission					
For placement					
For advising	For advising				

	25th Percentile	75th Percentile	
N/A		Ī	
Percent submitting ACT scores	88.57	Number submitting ACT sco	ores 852
Percent submitting SAT scores	1.87	Number submitting SAT sco	ores 18
(SAT/ACT) test scores. Includ submitted test scores. Do not in combine other standardized test	e information for ALL enro nclude partial test scores (e. st results (such as TOEFL) i	students enrolled in Fall 2015 who solled, degree-seeking, first-time, first-yg., mathematics scores but not critical n this item. Do not convert SAT score below; the 75th percentile score is the	year (freshman) students who reading for a category of students) of sto ACT scores and vice versa.
students enrolled in F		eeking, full-time and part-time, first s who began studies during summer, in gements.	
Freshman Profile			
State Exam (specify):			
☐ Institutional Exar	n		
$\Box$ CLEP			
SAT Subject Tes	ts		
SAT ACT			
	your institution uses for <b>pia</b>	cement (e.g., state tests).	
G. Please indicate which tests y		coment (e.g. state tests):	
required of some stud		policies (e.g., ii tesis are recommende	d for some students, of it tests are no
•	•	policies (e.g., if tests are recommende	
Latest date by which	SAT Subject Test scores mu	ust be received for fall-term admission	,.
E. Latest date by which	ch SAT or ACT scores must	t be received for fall-term admission:	
D. In addition, does y	your institution use applicar	nts' test scores for academic advising?	
Not using essay component		<b>V V</b>	
No college policy as of now			
As a validity check on the appl	ication essay		
In place of an application essay	ý		

SAT Critical Reading	N/A	N/A
SAT Math	N/A	N/A
SAT Writing	N/A	N/A
SAT Essay	N/A	N/A
ACT Composite	18	24
ACT Math	17	25
ACT English	17	24
ACT Writing	N/A	N/A

Percent of first-time, first-year (freshman) students with scores in each range:

	SAT Critical Reading	SAT Math	SAT Writing
700-800	N/A	N/A	N/A
600-699	N/A	N/A	N/A
500-599	N/A	N/A	N/A
400-499	N/A	N/A	N/A
300-399	N/A	N/A	N/A
200-299	N/A	N/A	N/A
	100%	100%	100%

	ACT Composite	ACT English	ACT Math
30-36	4	6	3
24-29	29	24	33
18-23	55	49	44
12-17	11	20	20
6-11	0	1	0
Below 6	0	0	0

100%	100%	100%

C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

Percent in top tenth of high school graduating class	13	
Percent in top quarter of high school graduating class	32	Top half +
Percent in top half of high school graduating class	64	bottom half = 100%
Percent in bottom half of high school graduating class	36	
Percent in bottom quarter of high school graduating class	12	
Percent of total first-time, first-year (freshman) students who submitted high school class rank:	85	

C11. Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

Percent who had GPA of 3.75 and higher	30
Percent who had GPA between 3.50 and 3.74	19
Percent who had GPA between 3.25 and 3.49	16
Percent who had GPA between 3.00 and 3.24	12
Percent who had GPA between 2.50 and 2.99	14
Percent who had GPA between 2.00 and 2.49	7
Percent who had GPA between 1.00 and 1.99	1
Percent who had GPA below 1.00	0
	100%

C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA:

Percent of total first-time, first-year (freshman) students who submitted high school GPA:

**Admission Policies** 

C13. Application fee

	Does your institution have an application fee? Yes No
	Amount of application fee: \$30.00
If you h	Can it be waived for applicants with financial need? Yes No ave an application fee and an on-line application option, please indicate policy for students who apply on-line:  Same fee
	Free
	Reduced
	Can on-line application fee be waived for applicants with financial need? Yes No
	C14. Application closing date
	Does your institution have an application closing date? Yes No
	Application closing date (fall):
	Priority date:
	C15. Are first-time, first-year students accepted for terms other than the fall? $\overline{\lor}$ Yes $\overline{\Box}$ No
	C16. Notification to applicants of admission decision sent (fill in one only)
	On a rolling basis beginning (date):
	By (date):
	Other:
	C17. Reply policy for admitted applicants (fill in one only)
	Must reply by (date):
	No set date:
	Must reply by May 1 or within weeks if notified thereafter  Other:
	Deadline for housing deposit (MM/DD):
	Amount of housing deposit: \$35.00
	Refundable if student does not enroll?
	Yes, in full
	Yes, in part
	No
	C18. Deferred admission: Does your institution allow students to postpone enrollment after admission?
	▼ Yes □ No
	If yes, maximum period of postponement:

C19. Early admission of high school students: Does your institution allow high school students to enroll as full-time, first-
time, first-year (freshman) students one year or more before high school graduation? Yes No
C20. Common application: Question removed from CDS. (Initiated during 2009-2010 cycle)
Early Decision and Early Action Plans
<b>C21. Early decision:</b> Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to
attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment? Yes No
If "yes," please complete the following:
First or only early decision plan closing date:
First or only early decision plan notification date:
Other early decision plan closing date:
Other early decision plan notification date:  For the Fall 2015 entering class:
Number of early decision applications received by your institution:
Number of applicants admitted under early decision plan:  Please provide significant details about your early decision plan:
<b>C22. Early action:</b> Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?
▼ Yes □ No
If "yes," please complete the following:
Early action closing date: None
Early action notification date:
Is your early action plan a "restrictive" plan under which you limit students from applying to other early plans? $\square$ Yes $\square$ No
Yes No
D. TRANSFER ADMISSION
Fall Applicants
<b>D1.</b> Does your institution enroll transfer students? Yes No
(If no, please skip to Section E) If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at
other colleges/universities? Ves No
<b>D2.</b> Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in Fall 2015.

	Applicants	Admitted Applicants	Enrolled Applicants
Men	1282	1166	924
Women	2114	1898	1452
Total	3396	3064	2376

Application for Admission
<b>D3.</b> Indicate terms for which transfers may enroll:
Fall Winter Spring Summer
<b>D4.</b> Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?
Yes No  If yes, what is the minimum number of credits and the unit of measure?  24  D5. Indicate all items required of transfer students to apply for admission:

	Required of All	Recommended of All	Recommended of Some	Required of Some	Not required
High school transcript			Х		
College transcript(s)	X				
Essay or personal statement					
Interview					
Standardized test scores					
Statement of good standing from prior institution(s)					

<b>D6.</b> If a minimum high school grade point average is required of transfer applicants, specify (on a 4.0 scale):
<b>D7.</b> If a minimum college grade point average is required of transfer applicants, specify (on a 4.0 scale):
<b>D8.</b> List any other application requirements specific to transfer applicants:

**D9.** List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the "Rolling admission" column.

	Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission	
Fall					Х	
Winter						
Spring					Х	
Summer					X	

										Х		
										Х		
							Yes	□ No	)			
sfer Credit Po	olicies											
Report the low	vest grade	e earned for any	course t	hat may t	e trans	ferred fo	or credit:	D				
Maximum nur	mber of c	redits or course	s that ma	y be trans	sferred	from a t	wo-year	institut	tion:			
ber:	Un	it type:										
Maximum nur	mber of c	redits or course	s that ma	y be trans	sferred	from a f	our-year	institu	tion:			
ber:	Un	it type:										
Minimum nun	nber of cr	edits that trans	fers must	complete	at you	r institut	tion to ea	ırn an a	associate	degree:	5	
Minimum nun	nber of cr	redits that transf	fers must	complete	at you	r institut	tion to ea	arn a ba	achelor's	degree:	)	
Describe other	r transfer	credit policies:										
		E. AC	ADEMI	C OFFE	RINGS	S AND P	OLICII	ES				
Special study o	options: I	dentify those p	rograms a	available	at your	instituti	on. Refe	r to the	glossary	for definition	ons.	
				V								
•	•											
•	-	rogram		_	•		luay					
_				~		•	roor oo	hinetic	n,			
	ng			~					ЛΙ			
-	ıt.			~		_	icu majo	1				
	Special study of Accelerated pro Cooperative ed Cross-registration Double major	See Credit Policies  Report the lowest grade Maximum number of credit Policies  Maximum number of credit Policies  Un  Minimum number of credit Policies  Un  Minimum number of credit Policies  Accelerated program  Cooperative education process-registration  Distance learning	Seer Credit Policies  Report the lowest grade earned for any Maximum number of credits or course ber:  Unit type:  Minimum number of credits that transfer:  Unit type:  Minimum number of credits that transfer credit policies:  E. ACC Special study options: Identify those processor of the program Cooperative education program Cross-registration Distance learning Double major	Seer Credit Policies  Report the lowest grade earned for any course to Maximum number of credits or courses that mather:  Unit type:  Maximum number of credits or courses that mather:  Unit type:  Minimum number of credits that transfers must Minimum number of credits that transfers must Describe other transfer credit policies:  E. ACADEMIC Special study options: Identify those programs a Cooperative education program  Cross-registration Distance learning Double major	Describe additional requirements for transfer admission,  sfer Credit Policies  Report the lowest grade earned for any course that may be transfer:  Unit type:  Maximum number of credits or courses that may be transfer:  Unit type:  Minimum number of credits that transfers must complete that transfers must complete to the transfer credit policies:  E. ACADEMIC OFFEI  Special study options: Identify those programs available  Accelerated program  Cooperative education program  Cross-registration  Distance learning  Double major	Describe additional requirements for transfer admission, if appliance of the lowest grade earned for any course that may be transferred ber:  Unit type:  Maximum number of credits or courses that may be transferred ber:  Unit type:  Minimum number of credits that transfers must complete at you describe other transfer credit policies:  E. ACADEMIC OFFERINGS  Special study options: Identify those programs available at your describe and accelerated program  Cooperative education program  Cross-registration  Distance learning  Double major  Studen	Describe additional requirements for transfer admission, if applicable:  sfer Credit Policies  Report the lowest grade earned for any course that may be transferred for Maximum number of credits or courses that may be transferred from a test.  Unit type:  Maximum number of credits or courses that may be transferred from a feer:  Unit type:  Minimum number of credits that transfers must complete at your instituted.  Minimum number of credits that transfers must complete at your instituted.  E. ACADEMIC OFFERINGS AND Feerial study options: Identify those programs available at your instituted.  Accelerated program  Cooperative education program  Cross-registration  Distance learning  Ouble major  Student-design	Describe additional requirements for transfer admission, if applicable:  sfer Credit Policies  Report the lowest grade earned for any course that may be transferred for credit:  Maximum number of credits or courses that may be transferred from a two-year ber:  Unit type:  Maximum number of credits or courses that may be transferred from a four-year ber:  Unit type:  Minimum number of credits that transfers must complete at your institution to early the complete of the transfer credit policies:  E. ACADEMIC OFFERINGS AND POLICIES Special study options: Identify those programs available at your institution. Reference accelerated program  Cooperative education program  Cross-registration  Distance learning  Double major  Student-designed major	Describe additional requirements for transfer admission, if applicable:  sfer Credit Policies  Report the lowest grade earned for any course that may be transferred for credit:  Maximum number of credits or courses that may be transferred from a two-year institution.  Maximum number of credits or courses that may be transferred from a four-year institution.  Minimum number of credits that transfers must complete at your institution to earn an adminimum number of credits that transfers must complete at your institution to earn a background process.  E. ACADEMIC OFFERINGS AND POLICIES  Special study options: Identify those programs available at your institution. Refer to the cooperative education program  Cooperative education program  Cross-registration  Distance learning  Outlet and the program of the pro	Sefer Credit Policies  Report the lowest grade earned for any course that may be transferred for credit:  Maximum number of credits or courses that may be transferred from a two-year institution:  ber:  Unit type:  Maximum number of credits or courses that may be transferred from a four-year institution:  ber:  Unit type:  Minimum number of credits that transfers must complete at your institution to earn an associate  Minimum number of credits that transfers must complete at your institution to earn a bachelor's  Describe other transfer credit policies:  E. ACADEMIC OFFERINGS AND POLICIES  Special study options: Identify those programs available at your institution. Refer to the glossary  Accelerated program  Cooperative education program  Cross-registration  Distance learning  Outlete major  Student-designed major	Does an open admission policy, if reported, apply to transfer students?  Yes No  Describe additional requirements for transfer admission, if applicable:  sfer Credit Policies  Report the lowest grade earned for any course that may be transferred for credit:  Maximum number of credits or courses that may be transferred from a two-year institution:  ber: Unit type:  Maximum number of credits or courses that may be transferred from a four-year institution:  ber: Unit type:  Minimum number of credits that transfers must complete at your institution to earn an associate degree:  Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree:  E. ACADEMIC OFFERINGS AND POLICIES  special study options: Identify those programs available at your institution. Refer to the glossary for definition to complete a study options:  L. ACADEMIC OFFERINGS AND POLICIES  special study options: Identify those programs available at your institution. Refer to the glossary for definition to complete a study options:  L. ACADEMIC OFFERINGS AND POLICIES  special study options: Identify those programs available at your institution. Refer to the glossary for definition to complete a study options:  L. ACADEMIC OFFERINGS AND POLICIES  special study options: Identify those programs available at your institution. Refer to the glossary for definition to complete at your institution. Refer to the glossary for definition to complete at your institution. Refer to the glossary for definition to complete at your institution. Refer to the glossary for definition to complete at your institution to complete at your institution.	Does an open admission policy, if reported, apply to transfer students? Yes No  Describe additional requirements for transfer admission, if applicable:  sfer Credit Policies  Report the lowest grade earned for any course that may be transferred for credit:  Maximum number of credits or courses that may be transferred from a two-year institution:  ber: Unit type:  Maximum number of credits or courses that may be transferred from a four-year institution:  ber: Unit type:  Minimum number of credits that transfers must complete at your institution to earn an associate degree:  Minimum number of credits that transfers must complete at your institution to earn a bachelor's degree:  Describe other transfer credit policies:  E. ACADEMIC OFFERINGS AND POLICIES  Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.  Accelerated program  Cooperative education program  Independent study  Internships  Independent study  Internships  Liberal arts/career combination  Student-designed major

~	English as a Second Language (ESL)	•	Teacher certification pro	gram	
~	Exchange student program (domestic)	•	Weekend college		
•	External degree program				
	Other (specify):				
E2.	Has been removed from the CDS.				
Е3.	Areas in which all or most students are required t	o coi	nplete some course work	x prior to graduat	ion:
•	Arts/fine arts	<b>V</b>	Humanities		
•	Computer literacy	~	Mathematics		
~	English (including composition)		Philosophy		
	Foreign languages		Sciences (biological or p	hysical)	
	History		Social science		
	Other (describe):				
Lib	rary Collections The CDS Publishers will collect lib	rary	data again when a new Ac	ademic Libraries S	burvey is in place.
	F. S'	ГUD	ENT LIFE		
	Percentages of first-time, first-year (freshman) de Fall 2015 who fit the following categories:	gree	seeking students and deg	gree-seeking unde	ergraduates
				First-time, first- year (freshman) students	Undergraduates
	cent from out of state (exclude international/nonreside	ent al	iens from the numerator	year (freshman)	Undergraduates
and	cent from out of state (exclude international/nonreside denominator) cent of men who join fraternities	ent al	iens from the numerator	year (freshman) students	
and Pero	denominator)	ent al	iens from the numerator	year (freshman) students	31
Pero	denominator) cent of men who join fraternities			year (freshman) students  23  5	31
Pero Pero Pero	denominator) cent of men who join fraternities cent of women who join sororities			year (freshman) students  23  5  7	31 2 2
Pero Pero Pero Pero	denominator) cent of men who join fraternities cent of women who join sororities cent who live in college-owned, -operated, or -affiliat			year (freshman) students  23  5  7  74	31 2 2 11

25

**F2. Activities offered** Identify those programs available at your institution.

Average age of all students (full- and part-time)

ht	tp://www.collegeportraits.org/KS/FHSU	,			
G0.	Please provide the URL of yo	ur i	G. ANNUAL EXPENSES		
	Other housing options (specify	): L			
~	Apartments for single students	_	Theme Housi Wellness Hou	_	
<b>V</b>	Apartments for married studen	ts	Cooperative 1		5
<b>V</b>	Women's dorms		Fraternity/sor	•	
~	Men's dorms		•	ng for i	international students
<b>V</b>	Coed dorms		Special housi	ng for (	disabled students
	<b>Housing:</b> Check all types of contuition.	llege	e-owned, -operated, or -affiliated hou	sing av	railable for undergraduates at your
	At cooperating institution (nam	ie):			
	On campus			-	
□ Air	At cooperating institution (nan Force ROTC is offered:	ie):			
	On campus			_	
□ Nav	At cooperating institution (nan	ie):			
	On campus			_	
	rote (program offered in coonsy rote) is offered:	pera	tion with Reserve Officers' Training	Corps)	
V	Jazz band		Pep band	C \	Yearbook
Org	International Student anization	v v	Opera	<b>▽</b>	Television station
·	Drama/theater		Musical theater		Symphony of chestra
<b>V</b>	Dance	V	Music ensembles	~	Student-run min society
ママ	Concert band	V	Model UN	<b>▽</b>	Student newspaper
	Choral groups	<b>V</b>	Marching band	<b>▽</b>	Student government
<b>▽</b>	Campus Ministries	<b>~</b>	Literary magazine	~	Radio station

 $Provide\ 2016-2017\ a cademic\ year\ costs\ of\ attendance\ for\ the\ following\ categories\ that\ are\ applicable\ to\ your\ institution.$ 

		f attendance are not available at this time and 's final 2016-2017 academic year costs of
	2016	Simai 2010-2017 academic year costs of
G1. Undergraduate full-time tuitio List the typical tuition, required fees, academic year (30 semester hours or cost by number of credits). A full aca usually equated to two semesters, two board is defined as double occupancy	and room and board for a full-time 45 quarter hours for institutions that demic year refers to the period of the trimesters, three quarters, or the period and 19 meals per week or the max that are <i>not</i> included in tuition (e.g., 1)	undergraduate student for the FULL 2016-2017 t derive annual tuition by multiplying credit hour me generally extending from September to June; eriod covered by a four-one-four plan. Room and imum meal plan. <b>Required fees</b> include only charges registration, health, or activity fees.) Do <i>not</i> include
	FIRST-YEAR	UNDERGRADUATES
PRIVATE INSTITUTIONS Tuition:  PUBLIC INSTITUTIONS Tuition: In-District:		
In-state (out-of-district):		
Out-of-state:		
NONRESIDENT ALIENS Tuition:		
REQUIRED FEES:		
ROOM AND BOARD (on-campus):		
ROOM ONLY: (on-campus)		
BOARD ONLY: (on-campus meal plan)		
Comprehensive tuition and room and Other:	board fee (if your college cannot p	rovide separate tuition and room and board fees):
G2. Number of credits per term a s		
G3. Do tuition and fees vary by year	ar of study (e.g., sophomore, junio	r, senior)? Yes No
G4. Do tuition and fees vary by uno	dergraduate instructional progra	m? □ Yes ✓ No
If yes, what percentage of full-time	undergraduates pay more than t	he tuition and fees reported in G1?

	Residents	S	Commuters	(living at ho	ome)	Commuters (not living home)		
Books and supplies:								
Room only:								
Board only:								
Room and board total (if your college cannot provide separate room and board figures for commuters not living at home):								
Transportation:								
Other expenses:								
G6. Undergraduate per-cred	me-nour Charge	o (tutuun 01						
PRIVATE INSTITUTIONS:								
PUBLIC INSTITUTIONS: In-district:								
In-state (out-of-district):								
Out-of-state:	ĺ							
NONRESIDENT ALIENS:	ĺ							
			NANCIAL AII					
Aid Awarded to Enrolled Un H1. Enter total dollar amounts the same cohort reported in (Note: If the data being report 2015 academic year's CDS Qu federal aid). Aid that is non- columns. (For a suggested of need-based scholarship or gr	awarded to en CDS Question ed are final figurestion B1 cohor need-based but rder of precede	rolled full-ti B1, "total content are for the 2 rt.) Include a that was us nce in assig	me and less-tha legree-seeking 014-2015 acade aid awarded to it ed to meet nee ning categorie	an-full-time of undergrade emic year (se international d should be sof aid to co	luates) is the ne students reporte	in the following cate xt item below), use to (i.e., those not qual d in the need-based	gories. he 201 ifying <b>l aid</b>	
Indicate the academic year for 2015-2016 estimated or		_	items H1, H2,	H2A, and H6	below:			
Which needs-analysis method	ology does your	institution u	use in awarding	institutional	aid? (F	ormerly H3)		
Federal methodology (FM								
Institutional methodology	(IM)							

	Need-based (Include non-need-based aid used to meet need.)	Non-need-based (Exclude non-need-based aid used t meet need.)
	\$	\$
Scholarships/Grants		
Federal	12,720,427	14,261
State (i.e., all states, not only the state in which your institution is located)	811,760	34,260
Institutional: Endowed scholarships, annual gifts and tuition funded grants, awarded by the college, excluding athletic aid and tuition waivers (which are reported below)	1,084,844	776,598
Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college	1,643,997	2,159,743
Total Scholarships/Grants	16,261,028	2,984,862
Self-Help		
Student loans from all sources (excluding parent loans)	26,563,391	6,972,284
Federal Work-Study	619,243	
State and other (e.g., institutional) work-study/employment (Note: Exclude Federal Work-Study captured above.)	58,907	74,233
Total Self-Help	27,241,541	7,046,517
Parent Loans	893,950	2,154,898
Tuition Waivers Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.	0	0
Athletic Awards	950,610	882,475

**H2. Number of Enrolled Students Awarded Aid:** List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in <u>H1</u>. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

First-time		Less Than
Full-time	Undergrad	Full-time
Freshman	(Incl. Fresh)	Undergrad

a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2015 cohort)	857	5737	1,459
b) Number of students in line a who applied for need-based financial aid	516	4,567	1,456
c) Number of students in line <b>b</b> who were determined to have financial need	429	3,803	1,308
d) Number of students in line c who were awarded any financial aid	414	3,695	1,201
e) Number of students in line $\mathbf{d}$ who were awarded any need-based scholarship or grant aid	351	3,025	857
f) Number of students in line <b>d</b> who were awarded any need-based self-help aid	352	3,067	965
g) Number of students in line ${\bf d}$ who were awarded any non-need-based scholarship or grant aid	12	122	1
h) Number of students in line <b>d</b> whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)	30	342	48
i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	46.99 %	51.63 %	35.86 %
j) The average financial aid package of those in line <b>d</b> . Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)	\$ 6,761	\$ 7,402	\$ 4,924
k) Average need-based scholarship or grant award of those in line e	\$ 4,879	\$ 4,871	\$ 2,874
l) Average need-based self-help award (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line <b>f</b>	\$ 3,086	\$ 4,113	\$ 3,576
m) Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line <b>f</b> who were awarded a need-based loan	\$ 2,847	\$ 3,895	\$ 3,566

**H2A.** Number of Enrolled Students Awarded Non-need-based Scholarships and Grants: List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

	First-time Full-time Freshman	Full-time Undergrad (Incl. Fresh)	Less Than Full-time Undergrad
n) Number of students in line <b>a</b> who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)	125	486	0
o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line ${\bf n}$	\$ 1074	\$ 1520	\$ O
p) Number of students in line ${\bf a}$ who were awarded an institutional non-need-based athletic scholarship or grant	31	171	0
q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line ${\bf p}$	\$ 4580	\$ 4946	\$ 0

## **H3.** Incorporated into H1 above.

Note: These are the graduates and loan types to include and exclude in order to fill out CDS H4 and H5.

#### Include:

<sup>\* 2015</sup> undergraduate class:all students who started at your institution as first time students and received a bachelor's degree between July 1, 2014 and June 30, 2015.

icate (but no		
udents who tra	nsferred into y	our institution.
Number in the class (defined in H4 above) who borrowed	Percent of the class (defined above) who borrowed (nearest 1%)	Average per- undergraduate- borrower cumulative principal borrowed, of those in the first column (nearest \$1)
332	70%	27,462
328	69%	26,833
19	4%	1,456
0	0	0
28	6%	10,294
	Number in the class (defined in H4 above) who borrowed  332  328  19  0  28  mbers and doll	Number in the class (defined in H4 above) who borrowed (nearest 1%)  332  70%  328  69%  19  4%  0  0

Н7.	Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:
	Institution's own financial aid form  CSS/Financial Aid PROFILE  International Student's Financial Aid Application  International Student's Certification of Finances
	Other:
Pro	cess for First-Year/Freshman Students
Н8.	Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:
	Institution's own financial aid form  CSS/Financial Aid PROFILE  State aid form  Noncustodial PROFILE  Business/Farm Supplement  Other:  Indicate filing dates for first-year (freshman) students:
Prio	rity date for filing required financial aid forms:
Dea	dline for filing required financial aid forms:
No	deadline for filing required forms (applications processed on a rolling basis):
H10	. Indicate notification dates for first-year (freshman) students (answer a or b):
	tudents notified on a rolling basis:  March 15  Yes  No If yes, starting date:  March 15
H11	. Indicate reply dates:
Stuc	lents must reply by (date):  or within  weeks of notification.
Тур	es of Aid Available

Please check off all types of aid available to undergraduates at your institution:

H12. Loans

Non-need  V  V  V	Need-based	Academics Alumni affiliations Art Athletics Job skills	Non-need  V  V  V	Need-based	Leadership Minority status Music/drama Religious affiliation State/district residency
> >		Alumni affiliations Art	V V		Minority status  Music/drama
V		Alumni affiliations	<b>V</b>		Minority status
~			₹		
		Academics			Leadership
Non-need	Need-based		Non-need	Need-based	
Nee	ed-Based: Federal Pell SEOG State scholarships/grant Private scholarships College/university scho United Negro College F Federal Nursing Schola Other (specify):	s larship or grant aid from ins Fund		pply.	
□ ▼ □	State Loans	s from institutional funds			
	Federal Perkins Loans Federal Nursing Loans				
~	Direct Unsubsidized Sta	afford Loans			
~	Direct Subsidized Staff				

**H15**. If your institution has recently implemented any major financial aid policy, program, or initiative to make your institution more affordable to incoming students such as replacing loans with grants, or waiving costs for families below a certain income level please provide details below:

#### I. INSTRUCTIONAL FACULTY AND CLASS SIZE

I-1. Please report the number of instructional faculty members in each category for Fall 2015. Include faculty who are on your institution's payroll on the census date your institution uses for IPEDS/AAUP. The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part time definitions are not used by AAUP). Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or predoctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non-clinical credit courses
(c) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

*Full-time instructional faculty:* faculty employed on a full-time basis for instruction (including those with released time for research)

Part-time instructional faculty: Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instructional faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

Minority faculty: includes faculty who designate themselves as Black, non-Hispanic; American Indian or Alaska Native; Asian, Native Hawaiian or other Pacific Islander, or Hispanic

Doctorate: includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration. Also includes terminal degrees formerly designated as "first professional," including dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), or law (JD).

Terminal master's degree: a master's degree that is considered the highest degree in a field: example, M. Arch (in architecture) and MFA (master of fine arts in art or theater).

	Full-time	Part-time	Total
a.) Total number of instructional faculty	315	229	544
b.) Total number who are members of minority groups	30	9	39

c.) Total number who are women	141	121	262
d.) Total number who are men	174	108	282
e.) Total number who are nonresident aliens (international)	11	0	11
f.) Total number with doctorate or other terminal degree	192	55	247
g.) Total number whose highest degree is a master's but not a terminal master's	100	159	259
h.) Total number whose highest degree is a bachelor's	23	13	36
i.) Total number whose highest degree is unknown or other (Note: Items $f$ , $g$ , $h$ , and $i$ must sum up to item $a$ .)	0	2	2
j.) Total number in stand-alone graduate/professional programs in which faculty teach virtually only graduate-level students	13	0	13

#### I-2. Student to Faculty Ratio

Report the Fall 2015 ratio of full-time equivalent students (full-time plus 1/3 part-time) to full-time equivalent instructional faculty (full-time plus 1/3 part-time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate-level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2015 Student to Faculty ratio: 16 to 1 (based on 4,763 students and 300 faculty).

#### I-3. Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2015 term.

Class Sections: A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

Class Subsections: A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of *class sections* and *class subsections* offered in Fall 2015. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the "100+"column in the class section column and 40 times under the "20-29"column of the class subsections table.

**Number of Class Sections with Undergraduates Enrolled** 

**Undergraduate Class Size (provide numbers)** 

	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SECTIONS	120	184	253	101	19	29	1	707
	2-9	10-19	20-29	30-39	40-49	50-99	100+	Total
CLASS SUBSECTIONS	21	45	27	0	0	0	0	93

## J. DEGREES CONFERRED

#### Degrees conferred between July 1, 2014 and June 30, 2015

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of  $1^{\text{st}}$  and  $2^{\text{nd}}$  majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by  $2_{\text{nd}}$  major as the denominator. If you prefer, you can compute the percentages using  $1_{\text{st}}$  majors only.

Category	Diploma/Certificates	Associate	Bachelor's	CIP 2013 Categories to Include
Agriculture			1.92	1
Natural resources and conservation				3
Architecture				4
Area, ethnic, and gender studies				5
Communication/journalism			.44	9
Communication technologies				10
Computer and information sciences			4.29	11
Personal and culinary services				12
Education			12.03	13
Engineering			.24	14
Engineering technologies				15
Foreign languages, literatures, and linguistics			.28	16
Family and consumer sciences				19
Law/legal studies				22
English			.40	23
Liberal arts/general studies		71.70	9.90	24
Library science				25

26.42	1.56 7.46 45.87 .28	50 51 52 54
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## All definitions related to the financial aid section appear at the end of the Definitions document.

Items preceded by an asterisk (\*) represent definitions agreed to among publishers which do not appear on the CDS document but may be present on individual publishers' surveys.

**Common Data Set Definitions** 

\*Academic advisement: Plan under which each student is assigned to a faculty member or a trained adviser, who, through regular meetings, helps the student plan and implement immediate and long-term academic and vocational goals.

**Accelerated program:** Completion of a college program of study in fewer than the usual number of years, most often by attending summer sessions and carrying extra courses during the regular academic term.

Admitted student: Applicant who is offered admission to a degree-granting program at your institution.

\*Adult student services: Admission assistance, support, orientation, and other services expressly for adults who have started college for the first time, or who are re-entering after a lapse of a few years.

**American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America) and maintaining tribal affiliation or community attachment.

**Applicant** (**first-time**, **first-year**): An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution).

**Application fee:** That amount of money that an institution charges for processing a student's application for acceptance. This amount is *not* creditable toward tuition and required fees, nor is it refundable if the student is not admitted to the institution.

**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Associate degree: An award that normally requires at least two but less than four years of full-time equivalent college work.

**Bachelor's degree:** An award (baccalaureate or equivalent degree, as determined by the Secretary of the U.S. Department of Education) that normally requires at least four years but *not* more than five years of full-time equivalent college-level work. This includes ALL bachelor's degrees conferred in a five-year cooperative (work-study plan) program. (A cooperative plan provides for alternate class attendance and employment in business, industry, or government;thus, it allows students to combine actual work experience with their college studies.) Also, it includes bachelor's degrees in which the normal four years of work are completed in three years.

Black or African American: A person having origins in any of the black racial groups of Africa.

**Board** (charges): Assume average cost for 19 meals per week or the maximum meal plan.

**Books and supplies (costs):** Average cost of books and supplies. Do not include unusual costs for special groups of students (e.g., engineering or art majors), unless they constitute the majority of students at your institution.

Calendar system: The method by which an institution structures most of its courses for the academic year.

**Campus Ministry:** Religious student organizations (denominational or nondenominational) devoted to fostering religious life on college campuses. May also refer to Campus Crusade for Christ, an interdenominational Christian organization.

\*Career and placement services: A range of services, including (often) the following: coordination of visits of employers to campus; aptitude and vocational testing; interest inventories, personal counseling; help in resume writing, interviewing, launching the job search; listings for those students desiring employment and those seeking permanent positions; establishment of a permanent reference folder; career resource materials.

Carnegie units: One year of study or the equivalent in a secondary school subject.

Certificate: See Postsecondary award, certificate, or diploma.

**Class rank:** The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

**College-preparatory program:** Courses in academic subjects (English, history and social studies, foreign languages, mathematics, science, and the arts) that stress preparation for college or university study.

**Common Application:** The standard application form distributed by the National Association of Secondary School Principals for a large number of private colleges who are members of the Common Application Group.

\*Community service program: Referral center for students wishing to perform volunteer work in the community or participate in volunteer activities coordinated by academic departments.

**Commuter:** A student who lives off campus in housing that is not owned by, operated by, or affiliated with the college. This category includes students who commute from home and students who have moved to the area to attend college.

Contact hour: A unit of measure that represents an hour of scheduled instruction given to students. Also referred to as clock hour.

**Continuous basis** (**for program enrollment**): A calendar system classification that is used by institutions that enroll students at any time during the academic year. For example, a cosmetology school or a word processing school might allow students to enroll and begin studies at various times, with no requirement that classes begin on a certain date.

**Cooperative housing:** College-owned, -operated, or -affiliated housing in which students share room and board expenses and participate in household chores to reduce living expenses.

**Cooperative education program:** A program that provides for alternate class attendance and employment in business, industry, or government.

\*Counseling service: Activities designed to assist students in making plans and decisions related to their education, career, or personal development.

**Credit:** Recognition of attendance or performance in an instructional activity (course or program) that can be applied by a recipient toward the requirements for a degree, diploma, certificate, or other formal award.

**Credit course:** A course that, if successfully completed, can be applied toward the number of courses required for achieving a degree, diploma, certificate, or other formal award.

**Credit hour:** A unit of measure representing an hour (50 minutes) of instruction over a 15-week period in a semester or trimester system or a 10-week period in a quarter system. It is applied toward the total number of hours needed for completing the requirements of a degree, diploma, certificate, or other formal award.

**Cross-registration:** A system whereby students enrolled at one institution may take courses at another institution without having to apply to the second institution.

**Deferred admission:** The practice of permitting admitted students to postpone enrollment, usually for a period of one academic term or one year.

**Degree:** An award conferred by a college, university, or other postsecondary education institution as official recognition for the successful completion of a program of studies.

**Degree-seeking students:** Students enrolled in courses for credit who are recognized by the institution as seeking a degree or formal award. At the undergraduate level, this is intended to include students enrolled in vocational or occupational programs.

**Differs by program (calendar system):** A calendar system classification that is used by institutions that have occupational/vocational programs of varying length. These schools may enroll students at specific times depending on the program desired. For example, a school might offer a two-month program in January, March, May, September, and November; and a three-month program in January, April, and October.

Diploma: See Postsecondary award, certificate, or diploma.

**Distance learning:** An option for earning course credit at off-campus locations via cable television, Internet, satellite classes, videotapes, correspondence courses, or other means.

**Doctor's degree-research/scholarship**: A Ph.D. or other doctor's degree that requires advanced work beyond the master's level, including the preparation and defense of a dissertation based on original research, or the planning and execution of an original project demonstrating substantial artistic or scholarly achievement. Some examples of this type of degree may include Ed.D., D.M.A., D.B.A., D.Sc., D.A., or D.M, and others, as designated by the awarding institution.

**Doctor's degree-professional practice**: A doctor's degree that is conferred upon completion of a program providing the knowledge and skills for the recognition, credential, or license required for professional practice. The degree is awarded after

a period of study such that the total time to the degree, including both pre-professional and professional preparation, equals at least six full-time equivalent academic years. Some of these degrees were formerly classified as "first-professional" and may include: Chiropractic (D.C. or D.C.M.); Dentistry (D.D.S. or D.M.D.); Law (L.L.B. or J.D.); Medicine (M.D.); Optometry (O.D.); Osteopathic Medicine (D.O); Pharmacy (Pharm.D.); Podiatry (D.P.M., Pod.D., D.P.); or, Veterinary Medicine (D.V.M.), and others, as designated by the awarding institution.

**Doctor's degree-other**: A doctor's degree that does not meet the definition of a doctor's degree - research/scholarship or a doctor's degree - professional practice.

**Double major:** Program in which students may complete two undergraduate programs of study simultaneously.

**Dual enrollment:** A program through which high school students may enroll in college courses while still enrolled in high school. Students are not required to apply for admission to the college in order to participate.

**Early action plan:** An admission plan that allows students to apply and be notified of an admission decision well in advance of the regular notification dates. If admitted, the candidate is not committed to enroll; the student may reply to the offer under the college's regular reply policy.

**Early admission:** A policy under which students who have not completed high school are admitted and enroll full time in college, usually after completion of their junior year.

**Early decision plan:** A plan that permits students to apply and be notified of an admission decision (and financial aid offer if applicable) well in advance of the regular notification date. Applicants agree to accept an offer of admission and, if admitted, to withdraw their applications from other colleges. There are three possible decisions for early decision applicants: admitted, denied, or not admitted but forwarded for consideration with the regular application pool, without prejudice.

English as a Second Language (ESL): A course of study designed specifically for students whose native language is not English.

**Exchange student program-domestic:** Any arrangement between a student and a college that permits study for a semester or more at another college **in the United States** without extending the amount of time required for a degree. **See also Study abroad.** 

**External degree program:** A program of study in which students earn credits toward a degree through independent study, college courses, proficiency examinations, and personal experience. External degree programs require minimal or no classroom attendance.

**Extracurricular activities (as admission factor):** Special consideration in the admissions process given for participation in both school and nonschool-related activities of interest to the college, such as clubs, hobbies, student government, athletics, performing arts, etc.

**First-time student:** A student attending any institution for the first time at the level enrolled. Includes students enrolled in the fall term who attended a postsecondary institution for the first time at the same level in the prior summer term. Also includes students who entered with advanced standing (college credit earned before graduation from high school).

**First-time, first-year (freshman) student:** A student attending any institution for the first time at the undergraduate level. Includes students enrolled in the fall term who attended college for the first time in the prior summer term. Also includes students who entered with advanced standing (college credits earned before graduation from high school).

**First-year student:** A student who has completed less than the equivalent of 1 full year of undergraduate work; that is, less than 30 semester hours (in a 120-hour degree program) or less than 900 contact hours.

Freshman: A first-year undergraduate student.

\*Freshman/new student orientation: Orientation addressing the academic, social, emotional, and intellectual issues involved in beginning college. May be a few hours or a few days in length; at some colleges, there is a fee.

**Full-time student (undergraduate):** A student enrolled for 12 or more semester credits, 12 or more quarter credits, or 24 or more contact hours a week each term.

**Geographical residence (as admission factor):** Special consideration in the admission process given to students from a particular region, state, or country of residence.

**Grade-point average** (academic high school GPA): The sum of grade points a student has earned in secondary school divided by the number of courses taken. The most common system of assigning numbers to grades counts four points for an A, three points for a B, two points for a C, one point for a D, and no points for an E or F. Unweighted GPAs/assign the same weight to each course. Weighting gives students additional points for their grades in advanced or honors courses.

Graduate student: A student who holds a bachelor's or equivalent, and is taking courses at the post-baccalaureate level.

\*Health services: Free or low cost on-campus primary and preventive health care available to students.

**High school diploma or recognized equivalent:** A document certifying the successful completion of a prescribed secondary school program of studies, or the attainment of satisfactory scores on the Test of General Educational Development (GED), or another state-specified examination.

**Hispanic or Latino:** A person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.

**Honors program:** Any special program for very able students offering the opportunity for educational enrichment, independent study, acceleration, or some combination of these.

**Independent study:** Academic work chosen or designed by the student with the approval of the department concerned, under an instructor's supervision, and usually undertaken outside of the regular classroom structure.

**In-state tuition:** The tuition charged by institutions to those students who meet the state's or institution's residency requirements.

International students: See Nonresident alien.

**International student group**: Student groups that facilitate cultural dialogue, support a diverse campus, assist international students in acclimation and creating a social network.

**Internship:** Any short-term, supervised work experience usually related to a student's major field, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.

\*Learning center: Center offering assistance through tutors, workshops, computer programs, or audiovisual equipment in reading, writing, math, and skills such as taking notes, managing time, taking tests.

\*Legal services: Free or low cost legal advice for a range of issues (personal and other).

**Liberal arts/career combination:** Program in which a student earns undergraduate degrees in two separate fields, one in a liberal arts major and the other in a professional or specialized major, whether on campus or through cross-registration.

**Master's degree**: An award that requires the successful completion of a program of study of generally one or two full-time equivalent academic years of work beyond the bachelor's degree. Some of these degrees, such as those in Theology (M.Div., M.H.L./Rav) that were formerly classified as "first-professional", may require more than two full-time equivalent academic years of work.

**Minority affiliation (as admission factor):** Special consideration in the admission process for members of designated racial/ethnic minority groups.

\*Minority student center: Center with programs, activities, and/or services intended to enhance the college experience of students of color.

**Model United Nations:** A simulation activity focusing on conflict resolution, globalization, and diplomacy. Assuming roles as foreign ambassadors and "delegates," students conduct research, engage in debate, draft resolutions, and may participate in a national Model UN conference.

**Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

**Nonresident alien:** A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely.

\*On-campus day care: Licensed day care for students' children (usually age 3 and up);usually for a fee.

**Open admission:** Admission policy under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications.

Other expenses (costs): Include average costs for clothing, laundry, entertainment, medical (if not a required fee), and furnishings.

**Out-of-state tuition:** The tuition charged by institutions to those students who do not meet the institution's or state's residency requirements.

**Part-time student (undergraduate):** A student enrolled for fewer than 12 credits per semester or quarter, or fewer than 24 contact hours a week each term.

\*Personal counseling: One-on-one or group counseling with trained professionals for students who want to explore personal, educational, or vocational issues.

**Post-baccalaureate certificate:** An award that requires completion of an organized program of study requiring 18 credit hours beyond the bachelor's; designed for persons who have completed a baccalaureate degree but do not meet the requirements of academic degrees carrying the title of master.

**Post-master's certificate:** An award that requires completion of an organized program of study of 24 credit hours beyond the master's degree but does not meet the requirements of academic degrees at the doctoral level.

**Postsecondary award, certificate, or diploma:** Includes the following three IPEDS definitions for postsecondary awards, certificates, and diplomas of varying durations and credit/contact hour requirements --

Less Than 1 Academic Year: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in less than 1 academic year (2 semesters or 3 quarters) or in less than 900 contact hours by a student enrolled full-time.

At Least 1 But Less Than 2 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 1 but less than 2 full-time equivalent academic years, or designed for completion in at least 30 but less than 60 credit hours, or in at least 900 but less than 1,800 contact hours.

At Least 2 But Less Than 4 Academic Years: Requires completion of an organized program of study at the postsecondary level (below the baccalaureate degree) in at least 2 but less than 4 full-time equivalent academic years, or designed for completion in at least 40 but less than 120 credit hours, or in at least 1,800 but less than 3,600 contact hours.

**Private institution:** An educational institution controlled by a private individual(s) or by a nongovernmental agency, usually supported primarily by other than public funds, and operated by other than publicly elected or appointed officials.

**Private for-profit institution:** A private institution in which the individual(s) or agency in control receives compensation, other than wages, rent, or other expenses for the assumption of risk.

**Private nonprofit institution:** A private institution in which the individual(s) or agency in control receives no compensation, other than wages, rent, or other expenses for the assumption of risk. These include both independent nonprofit schools and those affiliated with a religious organization.

Proprietary institution: See Private for-profit institution.

**Public institution:** An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

**Quarter calendar system:** A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

**Race/ethnicity:** Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

**Race/ethnicity unknown:** Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of the specified racial/ethnic categories.

**Religious affiliation/commitment (as admission factor):** Special consideration given in the admission process for affiliation with a certain church or faith/religion, commitment to a religious vocation, or observance of certain religious tenets/lifestyle.

\*Religious counseling: One-on-one or group counseling with trained professionals for students who want to explore religious problems or issues.

\*Remedial services: Instructional courses designed for students deficient in the general competencies necessary for a regular postsecondary curriculum and educational setting.

**Required fees:** Fixed sum charged to students for items not covered by tuition and required of such a large proportion of all students that the student who does NOT pay is the exception. Do not include application fees or optional fees such as lab fees or parking fees.

**Resident alien or other eligible non-citizen:** A person who is not a citizen or national of the United States and who has been admitted as a legal immigrant for the purpose of obtaining permanent resident alien status (and who holds either an alien registration card [Form I-551 or I-15], a Temporary Resident Card [Form I-688], or an Arrival-Departure Record [Form I-94] with a notation that conveys legal immigrant status, such as Section 207 Refugee, Section 208 Asylee, conditional Entrant Parolee or Cuban-Haitian).

**Room and board (charges)--on campus:** Assume double occupancy in institutional housing and 19 meals per week (or maximum meal plan).

**Secondary school record (as admission factor):** Information maintained by the secondary school that may include such things as the student's high school transcript, class rank, GPA, and teacher and counselor recommendations.

**Semester calendar system:** A calendar system that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer session.

Student-designed major: A program of study based on individual interests, designed with the assistance of an adviser.

**Study abroad:** Any arrangement by which a student completes part of the college program studying in another country. Can be at a campus abroad or through a cooperative agreement with some other U.S. college or an institution of another country.

\*Summer session: A summer session is shorter than a regular semester and not considered part of the academic year. It is not the third term of an institution operating on a trimester system or the fourth term of an institution operating on a quarter calendar system. The institution may have 2 or more sessions occurring in the summer months. Some schools, such as vocational and beauty schools, have year-round classes with no separate summer session.

**Talent/ability (as admission factor):** Special consideration given to students with demonstrated talent/abilities in areas of interest to the institution (e.g., sports, the arts, languages, etc.).

**Teacher certification program:** Program designed to prepare students to meet the requirements for certification as teachers in elementary, middle/junior high, and secondary schools.

**Transfer applicant:** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

**Transfer student:** A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

**Transportation (costs):** Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

Trimester calendar system: An academic year consisting of 3 terms of about 15 weeks each.

**Tuition:** Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

\*Tutoring: May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

**Unit:** A standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

**Undergraduate:** A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

\*Veteran's counseling: Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

\*Visually impaired: Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

**Volunteer work** (as admission factor): Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

Wait list: List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

Weekend college: A program that allows students to take a complete course of study and attend classes only on weekends.

White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

\*Women's center: Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

**Work experience** (as admission factor): Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

#### **Financial Aid Definitions**

Aid awarded: The dollar amounts offered to financial aid applicants.

**Financial aid applicant:** Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional scholarships and grants**: Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

Financial need: As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid:** College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid:** Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid:** Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

**Non-need-based scholarship or grant aid:** Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds, or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

## Note: Suggested order of precedence for counting non-need money as need-based:

Non-need institutional grants Non-need tuition waivers Non-need athletic awards Non-need federal grants Non-need state grants Non-need outside grants

Non nood student loons

Non-need student loans

Non-need parent loans

Non-need work

**Non-need-based self-help aid:** Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

**External scholarships and grants:** Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

**Work study and employment:** Federal and state work study aid, and any employment packaged by your institution in financial aid awards.